

Employment Application

App# _____

JORDAN COMMONS

(For office use only)

Larry H. Miller Group of Companies

◆ Automotive Division ◆ Sports, Entertainment & Real Estate Division ◆

This company is an Equal Opportunity Employer.

Prospective employees will receive consideration without discrimination due to race, color, sex, age, national origin, disability, or other protected classification.

GENERAL INFORMATION

Name: (Last, first, middle) _____

Street address: _____

City, State, Zip: _____

Home phone: () _____ Work phone: () _____

Social Security #: _____ Date of Application: _____

Have you ever been employed by any company in the Larry H. Miller Group of Companies? Y ___ N ___
(If yes, explain your work history. Who was your most recent supervisor?)

What position are you applying for? (1) Title _____
(Please use codes from attachment)

What other positions would you like to be considered for? (2) Title _____

(3) Title _____

(This application will be considered active for 30 days.)

How did you learn about this position? (05) Walk-in ___ (10) Newspaper ___ (15) Workforce ___ (20) Internet ___
(25) School Referral ___ (30) Radio ___ (35) LHM Employee Referral ___ (40) Jobline ___ (45) Other ___

Date available to begin: _____ Are you interested in full-time? Part-time? Temporary? _____

What days and hours are you willing to work? _____

Are you presently employed? Y ___ N ___ May we contact your present/past employer? Y ___ N ___

Are you of legal age to work? Y ___ N ___

Can you, if employed, provide proof of a valid driver's license? Y ___ N ___ (Necessary only if you are applying for a position which requires you to use an automobile in connection with your employment.)

Have you been convicted of a crime in the past 10 years (excluding misdemeanors and summary offenses) which has not been annulled, expunged or sealed by a court?
Y ___ N ___ (If "yes", please explain. Conviction will not necessarily disqualify an applicant for employment.)

Can you, if employed, submit verification of your right to work in the United States? Y ___ N ___

Is there any reason you may not be able to attend work on a regular basis or be to work on time? Y ___ N ___
(If "yes", please explain.)

(Continued on next page)

EDUCATION

Name and location of school / Course of Study / Dates attended / Degree or diploma
(Dates not needed for High School)

High School _____

Business/Trade/
Technical _____

College _____

Graduate _____

List certificates or licenses you hold, or specialized training you have completed, which may help you qualify for employment:

List job-related professional or technical organizations to which you belong (excluding those which may disclose race, color, religion, or national origin):

EMPLOYMENT HISTORY

Give a complete full-time and part-time employment record. Start with your present or most recent employer.
Attach additional paper if necessary to list responsibilities.

Company Name: _____ Dates Employed: _____
Address: _____ Phone: _____
Job Title: _____ Supervisor's Name: _____
Reason for Leaving: _____ Salary / earnings: _____

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Address: _____ Phone: _____
Job Title : _____ Supervisor's Name: _____
Reason for Leaving: _____ Salary / earnings: _____

SIGNATURE

✓ I certify that all the information in this Employment Application is true, correct, and complete. If I am employed, any misstatement or omission of fact on this application may result in my dismissal.

✓ I authorize this company to inquire with my previous employers, or others who may have knowledge of me, or with consumer credit, investigative or other private or governmental agencies and release all parties from any and all liability or claims from furnishing such information. (This release respecting my consumer credit report does not apply for applicants in Arizona.)

✓ In the event I am employed in a position where I am entitled to use an automobile in connection with employment, I may be required to provide proof of and to maintain a valid driver's license and a driving record that is acceptable to the company. Also, following an offer of employment, the company may require me to provide a motor vehicle report. The company has my permission to obtain and review my driving record if necessary.

✓ I consent to participate in drug and/or alcohol testing following an offer of employment. I understand that hired employees of this company who refuse to participate in a test, and those who fail a test or adulterate a test, are subject to disciplinary action, including termination.

✓ I agree that any dispute, claim or controversy (excluding any worker's compensation issue) related to my employment with this company (including, but not limited to, claims of discrimination under federal or state law, and claims of wrongful termination) will be resolved by binding arbitration in accordance with the arbitration rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator may be entered by any court having jurisdiction.

✓ **IF EMPLOYED, I UNDERSTAND AND AGREE THAT MY EMPLOYMENT IS "AT WILL" AND MAY BE TERMINATED, WITH OR WITHOUT CAUSE OR NOTICE, AT MY OPTION OR THE OPTION OF THE EMPLOYER.**

Signature: _____ Date: _____